

# OFFICE OF THE PROVOST

HALLS OF RESIDENCE  
ISLAMIC UNIVERSITY OF TECHNOLOGY, DHAKA, BANGLADESH

## CAFETERIA RULES

1. The Cafeteria remains open from 07:00 hr to 22:00 hrs everyday with breaks for prayers. Meals are, however, served according to the following schedule in the section of their respective Cafeteria:

Breakfast*	...	0700 hrs. to 0930 hrs.
Lunch (with prayer break)	...	1200 hrs. to 1430 hrs.
Prayer break	...	1300 hrs. to 1330 hrs.
Evening Tea	...	1630 hrs. to 1730 hrs.
Dinner	...	1900 hrs. to 2200 hrs.

\* On holidays, breakfast is served upto 10:00 hrs.

2. Every student and Trainee should take the food from the counter forming a queue, by maintaining the order and discipline. **Proper dress code should be followed. Dresses should be decent, and no shorts are allowed.**
3. **Carrying of food utensils, Plates, Glasses, Cutlery etc outside the cafeteria by any student is strictly prohibited.** Any student found doing so is liable to be penalized and monetary penalty shall be realized from the monthly pocket allowance.
4. Meals in cafeteria are not exchangeable under any circumstances. No student is allowed to take other student's meal.
5. The menu is fixed for particular days of the week.
6. **Smoking is not allowed** in the whole cafeteria area.
7. **Student or Trainees are not allowed to enter the kitchen area.** They can use the student's kitchen area if needed.
8. **No student / Trainee is allowed entertain any guest without prior-permission and submitting necessary meal coupon.** If any guest is entertained without permission, charges along with the fines will be realized from him.
9. For efficient functioning of the cafeteria, it is necessary that all its users cooperate with the Cafeteria staff. **Students and Trainees are hereby advised to refrain from such activities which may affect normal functioning of the cafeteria.** Disciplinary actions including imposition of fines will be taken against them found engaged in any such activities. Records of breach of disciplines will be used in decision for some causes.