



IUT Research Seed Grants (IUT RSG): Policy

1. General

- 1.1 Islamic University of Technology (IUT), a subsidiary organ of the Organization of Islamic Co-operation (OIC), announces the research grant for conducting research as a part of its mission to expand research culture among faculties and students. The purpose of the IUT Research Seed Grant (IUT RSG) is to offer a certain amount of funds that allow faculties of IUT for seeking advancement of their disciplinary and multidisciplinary knowledge towards contributing global sustainable development through publishing high impact factor journals in respective fields, presenting prestigious conferences and gaining experience for applying future external funding.
- 1.2 All applicants must be full-time faculty members of IUT. Applicants shall be eligible for only one grant in each funding period.
- 1.3 IUT Research Seed Grants (IUT RSG) is subject to an all-inclusive maximum of **US\$ 3000** for a period of one year to support a research project.
- 1.4 The project funding period is maximum 12 months.
- 1.5 The application will be submitted to the department of Research, Extension, Advisory, Services, and Publications (REASP). The REASP will forward it to the Research Grant Evaluation Committee (RGEC) for evaluation. After receiving the recommendation from the RGEC, the Vice Chancellor of IUT will approve the final award decision.

2. Research Seed Grants

- 2.1 Research Seed Grants will be allocated for conducting research project that may include remuneration of research assistant, purchasing equipment/software within the budget, publishing research outcomes, and other costs that are directly linked with the research project.
- 2.2 Remuneration for a full-time faculty member of IUT will not be allocated

- 2.3 Research proposal with same outcomes which is funded by any other internal and external funding agencies, is not allowed to submit for IUT RSG.
- 2.4 Equipment, software, and other research materials (books, computer, etc.) which will be purchased through the IUT RSG, will remain the property of IUT. After completion of the research project, the principal researcher will inform the current status of left-over assets to the head of the respective department.
- 2.5 A faculty member will not be entitled to apply for more than one IUT RSG project each year as a principal researcher and not more than one as a co-researcher.
- 2.6 A faculty member will not be awarded more than four projects within a six-year period of time as a principal researcher.
- 2.7 In order to inform the progress of the awarded project, it is recommended to submit an interim report within six months of the project period.
- 2.8 The awarded faculty member (principal researcher) must submit a final report before the award closing date and publish or get an acceptance from a Web of Science / Scopus Journals having impact factor before announcing the next IUT RSG application. Unable to accomplish either one will make him/her ineligible for applying IUT RSG in subsequent granting cycle.
- 2.9 Besides, full-time faculty member who is now on study leave or is planning to apply for long vacation (more than four months) during the awarding period, is not eligible for this grant.
- 2.10 One Research Assistant (RA) from the post-graduate students of IUT may be recruited when it will be deemed needed.

3. Research Seed Grants Application

- 3.1 IUT Research Seed Grants (IUT RSG) call for application will be announced every year via IUT website www.iutoic-dhaka.edu. An advertisement template is attached in Appendix I.
- 3.2 The faculty member of IUT should submit the research proposal following the prescribed application form on the IUT website. An application form is attached in Appendix II.
- 3.3 The application form along with the required attachments will be forwarded to the Head, REASP for taking necessary steps.
- 3.4 If the applicant provides any false or misleading information, he/she will be ineligible to apply for IUT RSG for the next three years.
- 3.5 Incomplete application will not be considered.

4. BUDGET

- 4.1 Each applicant should complete the budget form (Appendix III) and submit along with other required documents.
- 4.2 The monthly remuneration of the Research Assistant (RA) will be maximum US\$ 150 per month.
- 4.3 Any procurement should be followed by the rules of IUT.

5. Other requirements

- 5.1 Awarded faculty member must acknowledge the IUT RSG name in any of their outcomes (presentations, publications, conferences).
- 5.2 The RGEC will evaluate the merit of the application based on the evaluation criteria (Appendix IV).
- 5.3 IUT will review this policy whenever it will be required.